JYOTSNA SUBBA LIMBU

MAJORING IN MANAGEMENT INFORMATION SYSTEM

SKILLS & ABILITIES

HTML & CSS- Good Java Script- Intermediate Bootstrap-Beginner Adobe Photoshop -Intermediate Microsoft Office- Excellent

Languages- Nepali, English and Hindi.

VITALS

110 ½ East 4th St
Erie, PA, 16507
T 814-882-0710
Email: yonghang7gzb@gmail.com

EXPERIENCE

CARLS JR, COLORADO SPRINGS, CO

OCTOBER 2014 – JANUARY 2015

Worked as a front cashier and drive thru cashier, also sometimes worked behind the kitchen. Mainly was responsible for customers service like greeting, taking their order, packing their food, and serving them.

AOYAMA JAPANESE STEAK HOUSE & LOUNGE

FEB 2015 – JAN 2017

Worked mainly as a server. Mostly had to interact with the customers, take their orders and serve them, also had to cash them out. I had to do up selling for the specials. Also works **sometimes as a hostess and a bartender.**

SAMURAI KITCHEN + SUSHI

JANUARY 2017 – PRESENT Working as a server. Roles of Customer service

LOGISTICS PLUS LINGUISTIC SOLUTIONS

JANUARY 2017- PRESENT Nepali interpreter. Worked with many organizations such as Safe Net, Lakeshore, Stairways and Court House.

EDUCATION

HIGH SCHOOL DIPLOMA- MAY 2008UNITED ACADEMY, LALITPUR, NEPALFirst division

Bachelors of Management Studies- TransferredTribhuwan University, Kathmandu, NepalGPA3.0

JYOTSNA SUBBA LIMBU

MAJORING IN MANAGEMENT INFORMATION SYSTEM Bachelors of Management Information System -CurrentPennState Behrend, Erie, PA

COMMUNICATION

Very Social, Team Player, Principled and have a great interpersonal skills

REFERENCES

RICARDO RIVERA, SUPERVISOR LOGISTIC PLUS LINGUISTIC SOLUTION

ricardo.rivera@lplinguisticsolutions.com 814-882-4649

AMANDA SUGENT, MANAGER AOYAMA JAPANESE STEAKHOUSE & LOUNGE 814-651-3664